

# Lab Policies

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1. Anyone who would like to use our laboratory facilities must first contact Dr. Lee.
  - a. If someone from another lab plans on using the equipment, they should reserve the time for use via calendar/web scheduling on our website:
    - i. Thermocycler/Reverse Transcription (RT)
    - ii. Real-time Polymerase Chain Reaction (PCR)
    - iii. DNA ladder assay
    - iv. Western blot
    - v. Fluorescence microscope
    - vi. Imaging system
  - b. If equipment or materials are used, they should be cleaned/replaced/returned to original position.
2. Anyone using laboratory facilities must provide their own materials and supplies. If some material or reagent has been prepared by another student, please request permission before using.
3. We are not responsible for training undergraduate students from other labs.
4. Please save all data files on personal storage device. Data files should not be stored on laboratory hard drives.

August 29, 2008